

Desktop Computer Donations Guidelines 2023/24



Community Grants Program

Gympie Regional Council's Community Grants Program provides financial assistance to eligible community organisations and applicants to deliver projects which:

- Respond to community need
- Align with Council's Corporate Plan 2022- 2027 and other relevant strategies and plans
- Enhance the social, environmental, economic and/or cultural wellbeing of the Gympie region.

Administration of Council's grants is in accordance with Council's Community Grants Policy.

PURPOSE

Council has a number of Desktop Computers available to eligible community organisations.

DESKTOP COMPUTER INFORMATION

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| Specifications: <ul style="list-style-type: none">• Dell OptiPlex 7060 - Ultra Small Form Factor• Intel(R) Core(TM) i5-8500T CPU @ 2.10GHz• 16Gb RAM (2x8Gb Sticks)• 256Gb SSD• Windows 11 operating system• Monitor• Keyboard and mouse• Power pack | Connectivity: <ul style="list-style-type: none">• 2x rear Display Port (to connect to monitor/s)• 4x rear USB 3.0• 1x rear Network• 1x Power port• 1x Front USB 3.0• 1x front USB-C• Front headphone jack• Front Mic jack |
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Please note, that DVD drive and Software is not included.

APPLICATIONS CLOSE:

30 June 2024 or when all funds/resources are expended.

ELIGIBILITY

Council's Community Grants Program including Desktop Computer Donations is open to applications from community organisations that:

- Are an incorporated not-for-profit community organisation (including not-for-profit co-operatives and companies limited by guarantee), or have an auspice arrangement with an incorporated not-for-profit community organisation
- Hold \$20M public liability insurance and other forms of insurance relevant to the project (see Insurance Coverage for External Parties Policy)
- Have no outstanding debt with Council
- Are based in, or provide direct benefits to, the Gympie region.

The following applicants are ineligible to apply:

- Individuals, businesses and enterprises

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- Educational institutions, kindergartens and pre-school/childcare
- Parents and friends or parents and citizens associations
- Medical organisations or primary health care providers
- Religious organisations where the application is for the organisation's core business
- Political organisations
- Organisations that hold a gaming machine licence
- Organisations with a liquor licensed supporters/associated club that commercially trade seven days a week
- Applicants that have not acquitted a previous Council Community Grant within the approved acquittal timeframe (i.e. a community group/applicant can still apply if they have an existing Council community grant provided the delivery and acquittal of the funded project or event is still within the timeframes set out in the Funding Agreement and any approved variations).

Eligible applicant organisations can lodge an application for a maximum of one Desktop Computer during the 2023-24 financial year.

APPLICATION REQUIREMENTS

- Applications must be submitted via Council's online grant portal at <https://gympie.smartygrants.com.au/>
- No late or incomplete grants will be accepted
- Applicants will need to provide a letter from the organisation signed by two committee members supporting the application
- Current Certificate of Public Liability is compulsory for all applications
- Council's Grants team will assess the submitted applications for eligibility and are available to provide general advice and guidance to local groups when developing applications.

ASSESSMENT PROCESS

Eligibility check: All applications are checked against eligibility criteria to ensure the applicant, project, amount requested and timeframes are eligible.

Assessment: Eligible applications are assessed against the assessment criteria by a panel comprised of Council staff who have knowledge and experience in the respective grant category. Panel members participate in a moderation meeting to review the assessments and determine grant recommendations.

Approval: For grant categories with a maximum value of \$2,500, the grants assessment panel will provide grant recommendations to Council's Delegated Officer for consideration and approval.

NOTIFICATION OF OUTCOME

- Applicants are advised by email of the outcome of their application
- Unsuccessful applicants are invited to seek feedback about their application by contacting the Council Officer listed in the email.
- Successful applicants will be invited to arrange a suitable time for collection of the Computer.