26/27 - Application - Biosecurity Projects
Form Preview

GYMPIE REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM 2026/2027

* indicates a required field

The Community Grants Program provides financial assistance to eligible community organisations to deliver projects which:

- Respond to community need
- Align with Council's Corporate Plan 2022- 2027 and other relevant Council strategies and plans
- Enhance the social, environmental and/or cultural wellbeing of the Gympie region.

Administration of Council's grants is in accordance with Council's Community Grants Policy.

For information and assistance please contact Council's Community Development Team on 1300 307 800 or grantsadmin@gympie.qld.gov.au

Information for applicants

Before completing this application:

1. Applicants are encouraged to speak with an officer from Council's Biosecurity Team by calling 1300 307 800. Grant information sessions can be found by visiting Help and Resources | Gympie Regional Council

2. Read the Community Grants - Biosecurity Projects Guidelines 2026/2027

4. Applications will only be accepted by submission through the Smarty Grants portal.

5. Parts of this application will require supporting documentation. Please ensure that documentation is clear and legible.

6. Successful applicants will be required to complete an online acquittal within 4 weeks of their project completion. Applicant is required to retain and submit receipts for all grant expenditure as part of the acquittal.

NB: No late or incomplete applications will be accepted.

If you require further assistance with using Smarty Grants portal please click here to access the FAQ's.

Privacy Statement

"The personal information you provide will be used for the purposes of grant administration. It will be securely stored and only accessed by authorised Council staff. Gympie Regional Council collects your personal information in accordance with the Information Privacy Act 2009 and the Queensland Privacy Principles.

This information will only be used for the purpose stated and will not be disclosed without your consent unless required by law.

In the event of a data breach involving your personal information, Council will notify you in accordance with the Mandatory Notification of Data Breach scheme under the IPOLA Act.

For more information, refer to Council's Privacy Policy"

Privacy Statement | Gympie Regional Council

By submitting this form, you consent to the use of your personal information for the stated purpose *
○ Agreed

Grant Category: MICRO BIOSECURITY PROJECTS

***Prior to applying: Applicants are encouraged to speak with a member of Council's Biosecurity Team. You can contact the Biosecurity team on 1300 307 800.**

For full details read the Community Grants - Biosecurity Projects Guidelines 2026/2027

Purpose:

To support land holders to improve biosecurity outcomes in the Gympie region.

Amount & co- contributions:

Maximum grant amount: $2,500 per syndicate.

No applicant co-contribution required (noting that landholders/community group are required to undertake or arrange all works associated with the project).

Priorities:

1. Pest animal control program with ongoing pest management plan that covers a minimum of 12 months.
2. Pest plant control program with ongoing pest management plan that covers a minimum of 12 months.
3. Biocontrol release and monitoring project with ongoing pest management plan that covers a minimum of 12 months.

Programs are *ineligible* if conducted outside the Gympie Regional Council area.

Have you spoken with a Biosecurity Team member prior to completing this application? *
☐ Yes ☐ No

If yes, please provide the name of the team member

Property Management Plans

Applicants are required to provide a copy of either a:

- Property Pest Management Plan (PPMP) or
- Property Weed Management Plan (PWMP)

as supporting material for their application.

You can download a copy of the relevant document here:

Property Pest Management Plan

Property Weed Management Plan

Applicants are advised to complete this document before progressing with their application. This will greatly assist when completing the Project Details section of the application.

APPLICANT DETAILS

* indicates a required field

Eligibility

This section of the application form is designed to help you, and us, understand if you are eligible for this grant.

It is crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regard to the eligibility criteria, please contact a member of the Biosecurity Team or the Community Development Team on 1300 307 800 or grantsadmin@gympie.qld.gov.au.

Important Eligibility Information

- Applicants must be a syndicate comprised of a minimum of 2 landowners or not for profit community organisations.
- Applicants can be private landholders or not for profit community organisations.
- Syndicates may only apply once per year.
- The details of the individual managing the grant must be provided to Council, and they will be responsible for providing the acquittal of funding report to Council.

I confirm that..... *

☐ I am a land owner or not for profit community organisation as part of a syndicate
☐ I have no outstanding debt with Council or have entered into scheduled payment arrangements with council which are being adhered to, and/or have met acquittal conditions for previous council grants.

At least 2 choices must be selected.

Syndicate Representative (Applicant)

Please provide details about the individual (the Applicant) who agrees to manage this grant on behalf of the syndicate and it's members.

Please tell us who is applying for this grant *

○ Private Land Owner (Please upload copy of last rates notice below)
○ Not For Profit Organisation (Please upload copy of Land Owners consent)

Upload either a Landowners Consent or a copy of your Rates Notice: *

Attach a file:

A minimum of 1 file must be attached.

Applicant Details

Applicant *
○ Individual ○ Organisation
Organisation Name

Title First Name Last Name

Organisation Name as listed with the Office of Fair Trading or ASIC

Applicant Phone Number

Must be an Australian phone number.

Applicant Email

Must be an email address.

Applicant Organisation Details

To use the online ABN search tool provided by the Australian Government through the Australian Business Register, click HERE

Applicant Name
Title First Name Last Name

Position

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information

ACNC Registration
Tax Concessions
Main Business Location

Must be an ABN.

Syndicate Name and Agreement

Please provide the name of the Syndicate: *

This will be used to identify your project

Please indicate the total number of Syndicate members e.g. 2, 3 etc *

Must be a number.
Including the Applicant

Please download a copy of the Syndicate Agreement Template, which is to be completed and signed by all parties included in the syndicate.

Syndicate Details Template

Please upload a copy of the signed syndicate agreement *
Attach a file:

Syndicate Member Details

Please provide details of each member in the syndicate, including the syndicate representative.

For Not for Profit organisations use both the Organisation Name and a contact name in the same box.

Member Name	Property Address	Property Use (e.g. cattle, crops etc)

PROJECT DETAILS

* indicates a required field

Proposed Start Date *

Must be a date.

Proposed End Date *

Must be a date.

Please select one or more priorities that are most relevant to your project *
☐ 1. Pest animal control program with ongoing pest management plan that covers a minimum of 12 months.
☐ 2. Pest plant control program with ongoing pest management plan that covers a minimum of 12 months.
☐ 3. Biocontrol release and monitoring project with ongoing pest management plan that covers a minimum of 12 months.
At least 1 choice must be selected.

Name the targeted Invasive/Feral Species: *

PROJECT BRIEF: Provide a brief summary of your project plan. You will be required to provide further detail in the following questions. *

INVASIVE IMPACT: Describe the impact the invasive/feral species is having on the environment, your local business or community? *

OBJECTIVES: What are the specific objectives of the project? (e.g. reducing feral population, preventing spread of species/disease, mitigating crop damage) *

METHODOLOGY: choose the method/s and strategies you will use *
☐ Monitoring and surveillance: Use of technology (e.g., cameras, GPS tracking) to monitor feral species populations and movements.
☐ Baiting, trapping and shooting methods: Describe safe use of traps, baits, humane euthanasia process & carcass disposal. The PestSmart website has standard operating procedures for all feral animal control techniques.
☐ Hunting programs: Outline organised hunting efforts, including any partnerships with local hunters or organisations.
☐ Fencing and barriers: Explain how and where and what type of physical barriers will be used to prevent species from entering sensitive areas. This should include a map of proposed barrier.
☐ Weed reduction via chemical/physical/mechanical processes, regenerative farming practices.
☐ Biological agent release.
At least 1 choice must be selected.
You may choose more than one

IMPLEMENTATION: Provide further details about how you will implement your chosen management methods and strategies, including any collaboration with other stakeholders. *

Project Timeline

Include detail of project phases, from planning and preparation to implementation and evaluation.

Key Milestones (add more rows as needed)	Start Date	Completion Date
	Must be a date.	Must be a date.

BUDGET

* indicates a required field

Budget (GST inclusive)

Please outline your project budget in the table below.

Please include any GST on any quotes, if applicable, in your amounts

Provide clear descriptions for each budget item in the 'Expenditure' column.

Please check the **Community Grants - Biosecurity Projects Guidelines 2026/2027** and the category specific eligible expenses for more information on expense eligibility.

***For all expense items over $1000, a quote from a registered business must be submitted.**

Please **do not add commas** to figures - e.g type $1000, not $1,000 - this will ensure your figures for each column total correctly.

Please click + or - to add or delete extra lines.

Maximum Grant Amount $2,500

Please note category applicant contribution: No applicant co-contribution required.

Project Expenditure

What are the TOTAL expenses or costs of the project? Please include all costs.

Description	Amount ($)	Grant Amount ($) Requested	Quote (if expense is over $1000)
Description of item/ expense	Total cost of item	Grant amount requested towards this expense. Can be full, partial or zero	
	$	$	
	$	$	
	$	$	
	$	$	

Total Project Cost

$

This number/amount is calculated.

Grant Request

Total Grant requested

$

What is the total financial support you are requesting in this application?

Syndicate Contribution

$

This number/amount is calculated.

Applicants may be offered partial funding. In this case, can the project proceed with partial grant funding? *

○ Yes ○ No

Please note if you are awarded partial funding you may be asked to resubmit the project budget.

SUPPORTING INFORMATION AND DOCUMENTS

* indicates a required field

YOU WILL BE REQUIRED TO SUBMIT AN ONLINE ACQUITTAL FOLLOWING THE COMPLETION OF THE PROJECT

Please describe how you will measure the success of the project. Include:

- Metrics for population/infestation reduction
- Assessment of damage mitigation
- Reporting to other stakeholders

EVALUATION: Describe what processes you will use to evaluate the success of the project *

SUSTAINABILITY: What long term or ongoing effects do you foresee and how do you plan to maintain this in the future? *

Required and Supporting documents

A Property Pest Management Plan (PPMP) or Property Weed Management Plan (PWMP) is required for each application..

Providing supporting documents can further strengthen the application and provide more information for assessment. Recommended supporting documents include:

- Evidence of environmental need
- Letter(s) of support for the project (maximum three)
- Letter(s) of confirmation from partners, stakeholders, sponsors and other organisations (referred to in this application)

Required documentation - Property Pest Management Plan (PPMP) or Property Weed Management Plan (PWMP) *
Attach a file:

Supporting documentation - please upload any other supporting documents
Attach a file:

CERTIFICATION AND FEEDBACK

* indicates a required field

Certification by authorised person

I certify that: *
☐ to the best of my knowledge the statements made in this application are true and correct
☐ I have read and acknowledge the 'Community Grants - Biosecurity Projects Guidelines 2026/2027
☐ I agree to complete a project acquittal within 4 weeks of the end of the project delivery timeframe for this round
☐ I will maintain adequate financial records of the grant income and expenditure. The grant expenditure will be evidenced by attaching tax invoices to the acquittal
☐ I acknowledge that if any member of our organisation lobbies a Councillor or staff member in relation to this grant application, the application is disqualified
This section must be completed by an authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

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Name of authorised person of syndicate / Not for Profit Organisation *
Title First Name Last Name

Date *
Must be a date.

Applicant Feedback

Before you review your application and make a submission, please take a few moments to provide feedback.

* **SUBSCRIBE - to keep informed about grants, workshops and events!**

Please indicate how easy the online application process was: *
☐ Very Easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very Difficult

Do you have any suggestions on how the application process/form could be improved?

Where did you hear about the Community Grants Program? *
☐ Information Flyer ☐ Council's Community Info Share (eNews) ☐ Council's Facebook page ☐ Council's Website ☐ Council Staff ☐ Word of mouth
Other

Did you attend a Gympie Regional Council Grants Information Session? *
○ Yes ○ No

Did you find the information session helpful?
○ Yes ○ No

Thank you for your feedback. Please ensure you review your application before you press submit.

After pressing **SUBMIT**, you will receive an email confirming your submission has been made.

If you require further support, please call the Community Development Team on 1300 307 800.